

**Goal -**

Provider Sioux City - Center for Siouxland Bridges West (527)  
 Case Manager  
 Date Goal was Set 10/15/2014  
 Classification Employment  
 Type Improve job skills/employability  
 Goal Description  
 Target Date  
 Overall Status In Progress  
 If Closed, Outcome  
 If Partially Complete,  
 Percent Complete

Projected Follow Up Date

Follow Up User

Follow Up Made

Completed Follow Up Date

Outcome at Follow Up

**Case Notes**

Provider	Case Manager	User Creating Note	Date	Note
Sioux City - Center for Siouxland Bridges West		Mary Smith	03/23/2015	She has been off work and continues to be off work because of her eyes.
Sioux City - Center for Siouxland Bridges West		Mary Smith	03/16/2015	got a note from the doctor saying that she may have to be excused from work if she is not able to see to do her work.
Sioux City - Center for Siouxland Bridges West		Mary Smith	01/26/2015	They fired one of the head people-she was spending employee and business money. The manager from the other side is taking over and combining everyone. They are moving everyone around to accommodate this change. They also evaluated one of calls and she got good review.

Sioux City - Center for Siouxland Bridges West		Mary Smith	01/19/2015	Leave of absences was put in, promise jobs was put in and child support.
Sioux City - Center for Siouxland Bridges West		Mary Smith	01/12/2015	Elite staffing has not called recently.
Sioux City - Center for Siouxland Bridges West		Mary Smith	01/12/2015	She put in for her leave of absents from Feb 2 through March 4th. He said that he can not go backwards on a leave so he suggested to her to put in a max leave for the surgery.
Sioux City - Center for Siouxland Bridges West		Mary Smith	12/30/2014	South Dakota's minimum wage went up and then they are making adjustments now. They are now getting 9.25 per hour.
Sioux City - Center for Siouxland Bridges West		Mary Smith	12/17/2014	Nothing new with Elite staffing. She has gotten a few messages about the search but nothing at this time.
Sioux City - Center for Siouxland Bridges West		Mary Smith	12/17/2014	talked to her supervisor and if she has to have surgery then she will have to take a leave of absents. She got the info on that before so she could be prepared.
Sioux City - Center for Siouxland Bridges West		Mary Smith	12/08/2014	Talked about striving for a more career oriented job
Sioux City - Center for Siouxland Bridges West		Mary Smith	12/08/2014	Elite staffing called her because they had a position for Saturday only. It was handing out food samples at Walmart. She made about \$72.
Sioux City - Center for Siouxland Bridges		Mary Smith	12/01/2014	Interview with Elite Staffing on Tuesday at 1pm. Work going good.

West				
Sioux City - Center for Siouxland Bridges West		Mary Smith	11/24/2014	said that work went well today. It was her first day back. She said the the baby did well at daycare. They had "lost" her check but it was found today when she went back to work. They are changing over to a card for pay days but she is having trouble registering the card. She has not found out about the other position.
Sioux City - Center for Siouxland Bridges West		Mary Smith	11/21/2014	She still has not gotten her check. Her FIP is a reduced amount in Dec. it will be 220 in Fip and 440 in food stamps. She will then get paid around the 15th of Dec. Rent, \$150 storage \$25, plates \$50. She needs to pay 1/2 on the 1st and 1/2 on the 2nd.
Sioux City - Center for Siouxland Bridges West		Mary Smith	11/12/2014	She will have a new supervisor and section when she goes back to work. She will be returning to day shift. 9-3 t-f and 9-2 on Mondays. will call promise jobs and work on the paperwork for story time.
Sioux City - Center for Siouxland Bridges West		Mary Smith	11/12/2014	went to work and finally was able to track down her check. She said that the shelter sent it back and they will have to reissue it.
Sioux City - Center for Siouxland Bridges West		Mary Smith	11/05/2014	She is getting ready to back to work. She said that she is ready.
Sioux City - Center for Siouxland Bridges West		Mary Smith	10/29/2014	She goes back to work on the 24th of Nov. baby is going to story time when she is at work. She is going to take him to the daycare next week so they can meet each other.

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**Action Steps Planned**

Action Step	Target Date	Status	Outcome
No matches.			

**Service Items for this Goal**

Date Set	Created By	Need Type	Need Status	Outcome of Need
No matches.				

Date \_\_\_\_\_ Client Signature \_\_\_\_\_

Date \_\_\_\_\_ Case Manager Signature \_\_\_\_\_

SAMPLE